Apply To Be A WOBC DJ

Updated 28 July 2021

Applicants need to be able to navigate to the WOBC.org page in their browser, click buttons, scroll down for continued information, fill in and submit forms.

Application and broadcast Seasons are defined by the WOBC board.

Begin by clicking the **Apply** button.

If there is no open application Season, you will see a message that applications are closed.

If there is a future Season, the message will state when applications will open for that season.

When applications are open, the application process will guide you through defining or updating your personal information, and through creating a new show or reapplying an existing show for the new Season. The application flow has five steps:

- 1. Login as an existing user or Create a new user
- 2. Update user experience
- 3. Update user availability
- 4. Update user interests
- 5. Create a new show or reapply an existing show

An experienced user, already logged in, can shortcut these guided steps by clicking the **Me** and **My Shows** buttons to achieve the same ends.

Step 1: Login or Create a New User

If you are already logged in, clicking the **Apply** button will display a message of what's coming and a **Continue** button.

Continue to update your Experience, Availability and Interests, then Create a new show or ReApply a previous show.

If you are not logged in, clicking the **Apply** button will display the **Returning DJ** form with **Enter** and **I Forgot** buttons and the **New DJ** form with a **Submit Application** button.

Apply for a Show on WOBC Oberlin 91.5FM For Open broadcast Interim Spring-Summer 2021 **Returning DJ** If you've been a DJ in the past or already submitted an application, please login. Both Login Name and Password are case sensitive. Name Enter Or Password | I Forgot Next, we need to update your Experience, Availability and Interests **New DJ** Your Real Name Your DJ Name DJ Type ---Graduation Year T Number Phone **Email** Login Name Password **Submit Application** Next, we need to define your Experience, Availability and Interests

Step 2: Update User Experience

If you are already logged in and click the **Apply** button, or you clicked the **Apply** button and then either the **Enter** or **Submit Application** buttons, the **Edit Experience** form will display.



Enter a brief description of your experience as a DJ, with radio or with writing or other media and click the **Save Experience** button.

Step 3: Update User Availability

Clicking the **Save Experience** button will display the **Edit Availability** form.

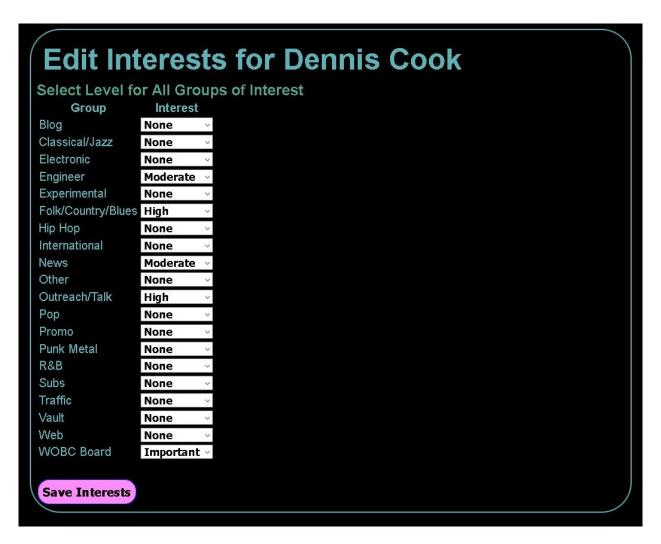
Edit Availability for Dennis Cook								
Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Midnight								
1am								
2am			8					
3am								
4am								
5am								
6am		✓	8					
7am								
8am								
9am								
10am								
11am								
Noon								
1pm								
2pm				V				
3pm				⊻				
4pm				✓				
5pm					M			
6pm								
7pm								
8pm								
9pm								
10pm					✓			
11pm								
		Save A	vailability	Return to	Return to Edit User			

If you are doing a live show, you will need to reliably arrive in the station during the hour before your show airs. When defining your show, you can say when you would like your show to air. DJs can always upload their shows any time in the week before their show airs.

Check all days-times when you would be available to be in the station for a live broadcast and click the **Save Availability** button.

Step 4: Update User Interests

Clicking the **Save Availability** button will display the **Edit Interests** forms which lists all of the work groups with a pull down box for your interest in each.



Work groups perform valuable functions in keeping WOBC organized and operating. All DJs are required to participate in at least one work group. Some groups meet in person, others work on line.

Select your interest level for each of the groups listed and click the **Save Interests** button.

Step 5: Create a New Show or Reapply an Existing Show

New DJs can define their new show, and returning DJs can either reapply a prior show to the new Season or create a new show.

If multiple DJs will be producing the show, only one should continue to add or reapply the show; the other DJs should stop here and let the one DJ define the show and add them.

Returning DJ

If you are a returning DJ with prior shows, clicking the **Save Interests** button will display a selectable **List of Shows** form with your current and past shows.



The **List of Shows** form is the same as an experienced user gets by clicking the **My Shows** button.

To reapply a prior show, check the box under the Sel column and click the **ReApply Selected for** button. You will be able to make changes to the show later.

Flagship shows will normally be migrated to each new season by the WOBC Board.

To create a new show, click the **Add Show** button.

Add a New Show

Selecting a show or clicking the **Add Show** button will display the **Add/Edit Show** form.

Add Show	
Season: Summer 2021 15 May 2021	
Genre Title	
Listing Type Prerecorded ✓ ■Adult content or language	
Desired Day, Time and Duration	
Why should this show be on WOBC?	
Sample Playlist	
Save Show	

Select the Genre and enter a title for your show.

In the Listing box, provide a brief description of what your show is about. This is displayed to the public when they click your show in the schedule.

Enter the desired day, starting time and duration you would like for your show. You can add more about the show and why you want it at that time in the Why box below. If the Season is Open, in addition to stating your desired broadcast time, you can actually select your broadcast time from available unscheduled slots. Live shows can only be scheduled when the studio is open. Uploaded shows can be broadcast any time.

The show will automatically include you as the DJ. You can select and add the name of one other DJ if they have registered. Once the show is saved, you can click My Shows and update it to add other registered DJs.

Describe why your show should be broadcast on WOBC and why the time may be significant. This information along with the Sample Playlist helps the WOBC board prioritize and schedule shows.

Click the **Save Show** button to save your show application. When the show is saved, the Congratulations form is displayed.

Congratulations

You're on your way.
Applications close on 20 May 2021
You can click the **Me** button to update or change information about yourself.
You can click the **My Shows** button to change information about your show.

As the form says, you can login any time and click the Me and My Shows button to revise your personal or show information.